



Nassau, Bahamas
January 30th, 2020

Dear Exhibitors,

We warmly invite you to share in our **50th Golden Anniversary Annual Conference** of the Association of Caribbean University, Research and Institutional Libraries (ACURIL) which will be held at The Beach, Atlantis Resort in The Bahamas, from June 7th to June 11th, 2020. The conference will be led by Dr. Berthamae Walker, ACURIL President 2019-20 and is hosted by the National Library and Information Services (NLIS) Bahamas, under the theme, **“Design Thinking in Libraries, Archives and Museums: Revolutionizing the Way We Do Business”**.

The Conference programme will include: plenary sessions, workshops, research posters in a Caribbean Boulevard, meetings of Special Interest Group, Content Areas Roundtables, general assemblies and the Exhibitor’s Pavilion. There would be an opportunity to visit different types of libraries, and museums and other exciting cultural centres. We plan an exhilarating Opening Ceremony and Reception Evening, a music-filled Cultural Evening, climaxing with a Closing Banquet. It is anticipated an attendance of approximately 250 persons, librarians, archivists, museologists, information professionals, teachers, researchers, students, and participants, from the Caribbean and Latin America, Canada, United States, United Kingdom and Europe.

We look forward to your participation in this exciting international information forum as an exhibitor in the 50th Annual ACURIL 2020 Exhibitors Pavilion and as a Sponsor. Your participation, along with other exhibitors / sponsors, will be recognized with a banner indicating your support at this special event. Each sponsorship logo will also be included on the Conference Portal/Website and the official programme. Exhibitors will be located in a spacious, attractive and comfortable area at the Convention Centre. The exhibit’s cost for the entire conference varies according to your selection. Each individual exhibition may include one or two tables with a table cloth, two chairs per table, conference materials and identifications, invitations for official receptions and inclusion in the special list of Exhibitors that will also be placed on the conference website and in the Conference Programme. Space assignment in the Exhibitors’ Pavilion will be made upon receipt of the Exhibition registration form with payment.

FORMS OF PAYMENT

The payment can be made through the following alternatives:

- By Bank Transfer (USD);
- Swipe or cash upon arrival.

All payments must be made in US dollars (USD).

Please, add the purpose of the payment and your full name.

For example: Exhibitor ACURIL Conference 2020 Bahamas, Mrs. Margaret Pintard and Mrs. Sybil Allen.

In case of an exhibitor, kindly specify the company or institution and the purpose of the subscription (tables, sponsorship, etc.)

BANK TRANSFER (USD)

At this time **the only means** of payment is **bank wire transfer** or a **certified cheque** if you wish to pay in advance as follows:

Fill in the information according to your banks' standards in the online transfer section. Each bank has its own transfer fee. You have to take care of the bank costs, so this does not reflect in the registration fee amount. ACURIL Bahamas 2020 works with

COMMONWEALTH BANK (CB)

Swift information: BOFAUS3M

**Nassau, N.P.,
Bahamas**

Account: A/C1901009680

Bank Swift code: BOFAUS3M

Further Credit to ACURIL 2020 Bahamas

Account no. 3004027

The online registration will be activated at a later date. No need to wait! Use the regular bank wire transfer method as indicated above today!

To make the payment via online when it becomes available, you must complete the electronic registration form for exhibitors and select the "registration only" alternative. (NOT activated at this time).

For bank transfer specific information, kindly contact Mrs. Dorcas Bowler, Coordinator, email: acuril2020.loc@gmail.com or Mrs. Sybil Allen or Margaret Pintard, Financial Coordinator at the following email: acuril2020.loc@gmail.com We appreciate your kind and prompt attention and participation in support of ACURIL 2020 Bahamas Conference.

Cordially yours,

Dorcas Bowler
Conference Coordinator

Shananda Miller-Hinsey
Co-Coordinator
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